

BY-LAWS OF THE BEECH MOUNTAIN CLUB TENNIS ASSOCIATION 9/7/17 (EDITED JULY 29, 2018)

ARTICLE I

Sec. 1 The name of the organization shall be the Beech Mountain Club Tennis Association heretofore known as BMCTA

Sec. 2 The PURPOSE of the BMCTA is to promote the game of tennis and related social activities, including enjoyment and fellowship in the tennis community. To accomplish this goal, the BMCTA may raise money, organize, and lead activities related to tennis

Sec. 3 The fiscal year of the BMCTA shall be from November 1 through October 31

ARTICLE II

Sec. 1 Membership

- a. BMCTA membership is open to all members of the Beech Mountain Club and their annual guests. Members and guests are responsible for club dues and court fees.
- b. BMCTA annual dues are initially set at \$25 but may be changed from time to time by the Board of Directors. All dues are payable to the Beech Mountain Club, which will transfer these funds to the BMCTA treasury or to the BMCTA itself.
- c. Only BMCTA members whose dues are current are eligible to play or participate in BMCTA sponsored events except that guests of members may participate in designated events by paying a surcharge to be determined by the Board of Directors. Priority shall be given to members, then guests of members

ARTICLE III

Sec. 1 The Board of Directors shall consist of **7** Directors, the first four of which shall be Officers of the BMCTA

- a. The directors of the BMCTA shall be:
 1. **President**
 2. **Vice President**
 3. **Secretary**
 4. **Treasurer**
 5. **Social Chairperson**
 6. **Membership Chairperson**
 7. **Past President of BMCTA** (Advisor with voting privileges)
- b. The **Beech Mountain Club Tennis Professional** is an Ad Hoc member without voting privileges and shall be the Co-Chairperson for all tennis activities sponsored by the BMCTA

- c. The **BMC Tennis Committee Chairperson** may serve in an advisory capacity to the BMCTA Board of Directors (no voting privileges)
- d. Dues shall be set annually by the BMCTA Board of Directors
- e. The President of the BMCTA will select a BMCTA Officer to be liaison to the Beech Mountain Club Tennis Committee

Sec. 2 BMCTA meetings may be called by the President and/or other officers as deemed necessary

Sec. 3 A quorum consists of **4** Directors who may communicate in person, by telecommunications or by signed proxy

Sec. 4 Roberts Rules Article III sec.3 states a majority vote of the board must approve decisions. All decisions for and about the BMCTA are to be made by a board majority approval vote, either by telecommunications or at a BMCTA Board of Directors meeting at which a quorum is recognized. A signed Proxy may signify presence, approval or rejection

Sec. 5 The Directors will be elected as follows:

- a. By August 1, the President shall select a Nominating Committee consisting of three (3) BMCTA members, two (2) of whom may be from the Board of Directors. The President shall name the Committee Chairperson. The proposed slate of officers will be approved by the BMCTA Board of Directors prior to approval by the membership.
- b. Positions of directors will be for two years and will alternate years so that experience is maintained on the Board. (Each year at least two officers will be newly elected). An officer cannot serve more than two consecutive terms and may only serve two years in the same position.
- c. A slate of proposed directors who are BMCTA members will be presented to BMCTA general membership by the nominating committee at an end of the season event. Approval vote for a recommended slate of candidates may be by show of hands. Additional candidates may be nominated. If additional candidates are nominated, the vote shall be by closed ballot. (Written ballot or digitally.) Those candidates receiving the most votes will be elected.
- d. Only current BMCTA members are eligible to vote
- e. Following the election of directors to the BMCTA Board, a meeting will be held with the current and newly elected directors to select the slate of officers for the new two year term. The term of office will begin following the election of new officers.
- f. At the first Board of Directors meeting, immediately following the election, the new officers will establish their agenda for the upcoming year.

Sec. 6 The directors have the power to create Committees as necessary to carry out the functions of the BMCTA.

Sec. 7 In the event a Director is unable to complete his/her term, the President can appoint an interim Director subject to the approval of the BMCTA Board to complete the term.

ARTICLE IV

Sec. 1 The directors shall not incur any indebtedness on the part of the BMCTA other than expenses for day-to-day activities, promotion and events expenditures.

Sec. 2 Requests for use of the tennis campus for BMCTA events must be submitted to the Tennis Professional for approval.

ARTICLE V

Sec. 1 The President shall preside at all meetings of the BMCTA, shall be an ex-officio member of all committees, and have general charge of the business affairs of the association.

Sec. 2 In the absence of the President, the Vice President shall be vested with all Presidential powers and shall perform the duties of the President. He/she will also chair activities involving BMCTA members, such as the "Chill and Grill" events, coordinating with the Tennis Professional

Sec. 3 The Secretary shall keep the minutes of the meetings of the Association and write necessary correspondence.

Sec. 4 The treasurer shall have supervision and custody of all funds and securities of the BMCTA, shall maintain a bank account with signature authority by himself and/or the President, shall expend the funds of the Association, and shall supervise the keeping of proper books and accounts of the Association's financial affairs and assets. A detailed report of all financial transactions shall be provided to BMCTA board members at each meeting. All checks in the amount above \$500 will need two signatures. The Treasurer shall report the financial condition of the Association to the BMCTA Board of Directors at their scheduled meetings, and insure proper reporting required for the Association for governmental bodies. Any monies left over at the end of the fiscal year shall be carried over to the following year.

Sec. 5 The Social Chairperson shall arrange and coordinate BMCTA social events including the "Welcome Back Dinner" and the "End of Season Banquet." The Social Chairperson will maintain a timeline and checklist for events, as well as a summary of expenses, door prizes and attendance.

Sec. 6 The Membership Chairperson shall promote interest in becoming a member of the BMCTA and maintain an up to date membership list. Personally welcomes new members to BMC who express an interest in tennis and share information about the benefits of joining BMCTA. The MEMBERSHIP Chairperson will arrange for "Mimosa Morning" including reserving table , securing volunteers and providing handouts.

Sec. 7 The Tennis professional shall advise the BMCTA and be the co-chairman for all tennis activities sponsored by the BMCTA

ARTICLE VI

Sec. 1 By-Laws may be altered or amended by a majority of the Board of Directors of the BMCTA. The vote may be in person, telecommunications or by signed proxy.

ARTICLE VII

Sec. 1 ROBERTS RULES OF ORDER shall govern and prevail for all matters and conditions not covered hereunder and when not in conflict with any of the provisions indicated.

ARTICLE VIII

Sec. 1 The Social Chairperson shall arrange and coordinate BMCTA social events for the satisfaction of BMCTA membership and to enhance the camaraderie of the tennis membership.

Sec. 2. Activities for promotions and events shall be coordinated with the BMC Tennis Professional to enhance the experience provided to the members.

Sec. 3 Off campus trips and other functions will be planned and coordinated with the Beech Mountain Club

Sec. 4 BMCTA events will be organized with the Tennis Professional to increase play time and interaction among members and include events such as Round Robins, Socials and Tournaments.

Sec. 5 A rating system will be devised with the Tennis Professional for measuring BMCTA members ability, to enable the Tennis Professional to plan BMCTA member participation in events wisely.

Sec. 6 The BMCTA will attempt to educate new members to the Beech Mountain Club about our tennis community and to involve them in our tennis activities. We invite them to be members of the BMCTA via email and/or written correspondence.

ARTICLE IX

Sec. 1 Should the Beech Mountain Club be dissolved, and subsequently this BMCTA, its assets at the time of dissolution shall be distributed to the BMCTA members in an equitable manner to be determined by the then President of the BMCTA.

Attested to by the originators of this Beech Mountain Club Tennis Association, with the authority to process this origination given by the Beech Mountain Club Board.

Issued by Tennis Committee Chair Leonard Hayet, with authority given to Tennis Club Member Richard Nemerson to promote this association.

September 25, 2008

Amended May 15, 2009

Amended July 7, 2009

Approved July 14, 2009

Revised July 7, 2011

Approved August 23, 2011

Revised July 27, 2016

Approved August 24, 2017

Revised September 6, 2017

APPROVED BY THE BMCTA BOARD OF DIRECTORS SEPTEMBER 7, 2017

Revised July 29, 2018